

Neurorehabilitation in 2019

11th November 2019
Royal Society of Medicine, London

Poster Presentations

UKABIF are pleased to be able to offer space for poster presentations at their forthcoming conference, which takes place on the 11th of November 2019 at the Royal Society of Medicine in London. Any non-commercial poster related to acquired brain injury is welcome at the meeting. There will be dedicated time for poster presenters at the conference. The presenting author is expected to register for and attend the UKABIF Conference. Conference fees for attendance are based on the professional status of the applicant (£95 for NHS/Public Sector, £195/£250 for others depending on membership status. Further information about the conference is available at the UKABIF website ([link](#)).

Subsidies

A limited number of further subsidies are available for students and information is available on request – please email info@ukabif.org.uk.

Call for abstracts

Abstract submission closes on **20th September 2019** at **5pm**. Abstract submission is free of charge. Abstracts will be reviewed and presenting authors will be informed about the acceptance of their submission on **1st October 2019**. All abstracts accepted to the conference will be printed in the conference book. Presenting authors must register for the conference by **15th October 2019** in order to ensure their abstract included in the conference book.

Good reasons to submit your abstract:

- be part of the largest multi and interdisciplinary congress in neurorehabilitation
- earn recognition for the work you do
- boost your career whilst participating in the UKABIF engagement award
- receive the feedback that helps you progress
- make the connections you need

Engagement Prize

This year we are offering an engagement prize. Posters will be judged by UKABIF member delegates. To qualify for the engagement prize you will need to send a PDF of your poster to info@ukabif.org.uk by 20th October 2019. These PDFs will be made available on a secure part of the UKABIF website in order to facilitate comments from UKABIF members who are unable to see the poster at the conference. Members include professionals from all disciplines as well as care providers, family members and those with lived experience of acquired brain injury.

Public engagement is defined as "the involvement of specialists listening to, developing their understanding of, and interacting with, non-specialists". In spirit the public engagement concept, we will be judging posters on the ability to communicate their project to a non-specialist audience. Posters do not need to be about public engagement but must be engaging to the public.

The Engagement Prize winner will receive £100, free UKABIF membership for 2020 and free admission to the 2020 conference.

Abstract Submission Guidelines

Abstracts should be emailed to info@ukabif.org.uk by **20th September 2019** at **5pm**.

An Abstract is a short document intended to capture interest and encourage people to visit your poster at the conference. In a sense, it is a marketing document – if your abstract is poorly written or uninteresting it will not encourage your desired outcome. The abstract should engage the reader by telling her/ what your poster is about and why they should look at it. The title of the proposed poster is also important. Short attention-catching titles are most effective. Limit the length of title to 12 words or fewer.

The body of the Abstract should make a clear statement of the topic of your poster and your research question, hypothesis, or aim. You need to identify how your research study or project was/is being undertaken. For example, is it empirical or theoretical? Is it quantitative or qualitative? Perhaps it follows the critical research method. What value are your findings and to whom will they be of use?

The Abstract should then briefly describe the work to be presented in your poster and give a concise summary of the findings. Your abstract should not include diagrams or references.

The presenting author is required to ensure that all co-authors are aware of the content of the abstract before submission.

Format

A template in the correct format appears at the end of this document.

Abstracts are limited to 250 words, exclusive of the title, authors, and affiliations. Abstracts must be presented in clear English with accurate grammar and spelling of a quality suitable for publication. Abstracts should be written in Arial 12-pt font with the title in sentence case and **bold**.

Title

The title is extremely important, a simple and powerful title will make a good impression and encourage your audience to read the rest of your abstract. Do not make it too long or else it may bore or confuse the reader. Do not leave the audience guessing what your abstract is about. The title should clearly summarise the study. Use bold font in sentence case. Use no more than 12 words.

Authors and Affiliations

Include both Forename and Surname. Do not use professional titles (Prof, Dr, etc.).

Use superscripts to denote affiliations. Include affiliation name and city only – do not include full postal addresses

Background

A concise background will highlight the key knowledge, problem or gap in evidence that prompted you to conduct this research. In most cases, the background can be framed in just 70 words, sometimes even a single sentence may suffice.

Considerations:

- What is already known about the subject of the study
- What is not known about the subject and hence the purpose of the investigation
- Why is this research important? Describe the wider impact of the work and why your work crucial to solve the problem

Methods

This section is typically the second-longest section in the abstract. It should contain enough information to enable the reader to understand how the study was conducted. It should describe the research methodology including number of participants, primary and secondary outcome measures. Clinical studies should describe how patients were selected and treated.

Considerations

- What was the research design?
- What was done and how?
- If relevant, what was the sample size in the whole sample and/or the different groups?
- What controls were put in place?
- What was the primary outcome measure and how was it defined?
- What was the clinical diagnosis of the patients recruited if applicable?
- How were the patients sampled?
- What treatments did patients in different groups receive, and at what doses?
- What was the duration of the study?

Results

Readers want to know what the findings of the study are. It should contain as much detail and data as possible. For example, the statement “Response rates differed significantly between experimental and control patients” leaves the reader uninformed. It is much better to write “The response rate was greater in stroke patients than in healthy control participants (49% vs 30%, respectively; $P < 0.01$).”

Considerations:

- For clinical trials, the number of patients entered and when, and dropout rates
- The results of the analysis of the primary objectives and the more important secondary objectives (expressed in words along with ‘P’ values in parentheses).
- Give actual figures in preference to non-specific statements, and where differences are described give the appropriate statistics for significance.
- Important negative findings (if any)
- In clinical reports, include data on important adverse events as well as efficacy

Conclusions

The conclusion is the most crucial part of the abstract, it is what people are most likely to read and remember about your study. Therefore, the take-home message needs to be clear. Usually, the conclusion relates to the primary outcome measure; however, other important or unexpected findings may also be noted.

Considerations:

- What has your study contributed to in the field?
- Any additional findings of importance
- Why are your results important? Will they lead to further research or change in practice? Describe the wider impact of the work
- Make sure that you state the conclusion concisely and avoid overstatements
- Summarise the main outcomes of your work

Detailed Poster Guidance

Each poster presenter is assigned a poster board to use for presentation. Posters are placed on display for the entirety of the conference. Presenters will be given a specific time when they are expected to be present at their poster. Presenters are encouraged to stay longer but should be present during their assigned presentation time to facilitate questions from interested members.

Tips for Poster Presenters

As a poster presenter at the UKABIF annual conference, you will be presenting excellent science to ABI survivors, researchers, clinicians, and advocates from around the country. Be prepared to effectively communicate your science by following these general presentation tips:

- **Have a Clear Purpose:** An effective presentation has a main point. Rather than a collection of data, improve your presentation by clearly displaying a central theme.
- **Communicate Digestible Information:** Excess and nonessential information can confuse an audience. Use language and information that is understandable to researchers from outside your field. Extra information can be incorporated if there are more specific questions.
- **Graphic Format:** Rather than emphasizing precise numerical values in charts, use graphs that show qualitative relationships. Images should support the central theme of your poster presentation.
- **Clear Train of Thought:** When presenting research, your ideas and images should flow in a logical sequence, without going on irrelevant tangents or getting bogged down in details. Your presentation should support the paper's central thesis.

Poster Board Organization

Poster boards are 2 m high x 1 m wide. Therefore, posters should be printed in *portrait* orientation on A0 paper (841 x 1189 mm; 33.1 x 46.8 in). Consider organizing illustrations and text using a grid plan. Arrange materials in columns rather than rows as this format is easier for viewers to read. Place the most significant findings at eye level immediately below the title bar; place supporting data and/or text in the lower panels.

You may want to group logically consistent sections or columns of the poster on backgrounds of the same colour. Use muted background colours - shades of grey are also effective. Consider using borders to separate areas. Avoid reflective, plastic-coated paper.

Title

Prepare a banner for the top of the poster indicating the abstract title, author(s) and affiliation(s). Use lettering at least one-inch high (72 pt) for the title.

Illustrations

Design figures for viewing from a distance and use clear, visible graphics and large type. Colours are effective if used sparingly; use dark colours on white or pale backgrounds and light colours on dark backgrounds. Figures should illustrate no more than one or two major points. However, simple figures are unnecessary. Make clear main points but include detail for the aficionado. Omit "Fig." or "Figure." As this is unnecessary and occupies excess space.

Text

Minimum recommended text sizes are: 72 pt font for the main title, 48 pt for headings, 32 pt for subheadings, 24 pt for body text, and 16 pt for captions.

Each figure or table should have a sub-heading of one or two lines in large type (32 pt) stating the "take-home" message. Provide additional essential information below in a legend set in 16 pt or larger type.

Minimize narrative. Integrate text that would normally appear in the body (Results and Discussion) of a manuscript in figure legends. Concisely describe not only the content of the figure, but also the derived conclusions. Place brief details of methodology at the end of each legend.

Use large type in short, separated paragraphs with unjustified (ragged right) margins. Numbered or bulleted lists are effective ways to convey a series of points. Do not set entire paragraphs in uppercase (all capitals) or boldface type.

Place an introduction at the upper left and a conclusion at the lower right, both in large type. It is rarely necessary to post a copy of the abstract.

Poster Presentation

Do not write or paint on the poster boards. *Note: Projection equipment is not provided in the poster session area.*

Presenting authors are required at the board during the assigned time-slots. Presenters are advised to post a message on their board if they are absent for an extended period of time during the poster session.

Please remove materials promptly at the end of the conference. The conference ends at 5.30pm and all participants must leave the hall by 5.30pm. Posters remaining after 5.30pm are discarded.

Tablets

UKABIF encourages you to enhance your poster presentation with the use of a personal mobile device at your poster board. Tablets allow you to show additional elements of your poster, such as videos, but please note recording and photography from these devices is not permitted. Elements that run off the device itself rather than the Internet will display more reliably. Power will not be provided for these devices; presenters are responsible for ensuring they are charged. UKABIF is not liable for any damage, loss, or theft of devices.

Mini-handouts

Mini-handouts of posters are encouraged in order to stimulate *ad hoc* discussion, and to provide participants with a copy for their own reading.

Title of abstract in Arial font: size: 12 pt

Author, A.A.¹, Second-Author, B.B.^{1*}, Third, C.C.² & So-on, D.D.²

*presenting author

¹ Institution, city, e-mail address of lead presenter

² Institution, city

Type or paste your text into this template. Keep the page margins the same as is set here which is 2.5 cm all round. Paragraphs are justified (straight-edged) on both left and right.

Please do not change the paragraph formatting in this template. Paragraphs are formatted to single-line spacing with a one-line gap between paragraphs. This helps your text to be read easily. If you would like to insert a figure you may do so.

We recommend using the headers Introduction, Methods, Results and Discussion but this is not a requirement.

Use the *insert picture* command and *paste special* as an enhanced metafile for ease of handling. We advise to set the text to flow around the figure but do remember to include a figure caption.

Abstracts are restricted to 250 word exclusive of the title, authors and affiliations. Abstracts that do not meet these formatting requirements will be returned.

The abstract deadline is 20th September 2019 at 5pm. Abstracts should be emailed to info@ukabif.org.uk. There is no fee for submission of an abstract, but if you do not register and pay the outstanding registration fee in full by the deadline of 15th October 2019, the abstract will not appear in the programme.

Please select

I wish to be considered for the engagement award

I do not wish to be considered for the engagement award